













# Steps to Stars



\*Active engagement in ALL activities is required in order to participate in the QRIS program and to continue to receive subsidy funds.

1		<input type="checkbox"/> Take the QRIS Introduction Training	<ul style="list-style-type: none"> <li>The training from the Office of Early Learning &amp; Development (OELD) will focus on the QRIS Process.</li> </ul>	3 6 Months	
		<input type="checkbox"/> Gather Required Documents	<ul style="list-style-type: none"> <li>Submit the Silver State Stars Enrollment online. After the application is received by OELD, the director will receive an EasyFolio username and password from a Children's Cabinet coach.</li> <li>Coach and Center Director will sign Memorandum of Agreement (MOA)</li> <li>Upload Child Care License and Child Care Subsidy Agreement into EasyFolio.</li> <li>Director will complete all requirements for Brigance Screen III (training, ordering materials &amp; OMS)</li> </ul>		
2	 Pre	<input type="checkbox"/> Complete a Pre-Program Self Reflection	<ul style="list-style-type: none"> <li>A pre-program self reflection, that can be retrieved online, identifies a program's strengths and need for improvements. <a href="http://www.nvsilverstatestars.org/forms">www.nvsilverstatestars.org/forms</a></li> </ul>		
		<input type="checkbox"/> Attend 16-hour Nevada Registry Approved Environment Rating Scale (ERS) Training	<ul style="list-style-type: none"> <li>Bring the completed pre-program self reflection to the ERS Training</li> <li>ERS Scales used in Centers will be covered.</li> <li>Complete a Reflective Action Plan (RAP) based on the pre-program self reflection.</li> </ul>		
	 Post	<input type="checkbox"/> Complete a Post-Program Self Reflection	<ul style="list-style-type: none"> <li>Make quality improvements based on a RAP and complete a post-program self-reflection to reassess your progress.</li> <li>Upload Brigance information and complete required criteria in EasyFolio.</li> </ul>		
		<input type="checkbox"/> Consult with The Children's Cabinet Coach	<ul style="list-style-type: none"> <li>Review the following with The Children's Cabinet Coach: group size, ratios, director qualifications, Nevada Registry Membership, documentation for Quality Indicators, ERS assessment results, Brigance screening ordering needs, and RAP created at the ERS Training.</li> <li>Programs have 30 days to submit any additional documentation that might impact their rating.</li> </ul>		
		<input type="checkbox"/> Submit Application to be Assessed	<ul style="list-style-type: none"> <li>Once you are satisfied with your post self-reflection results, submit your Application to be Assessed. This should be completed within 3-6 months of submitting your Silver State Stars Application.</li> </ul>		
 <b>Programs will receive their initial Silver Star QRIS Rating which is good for 2 years.</b>					
3		<input type="checkbox"/> Receive a Children's Cabinet Coach	<ul style="list-style-type: none"> <li>You will be assigned a coach. If there are no coaches available and your program is placed on the waiting list you can continue to work on quality improvements.</li> <li>The Children's Cabinet will help programs with internal coach selection.</li> <li>Grant funds will be available once coaching begins. (Programs at 1 star will not have access to grant funds)</li> </ul>		24 Months
		<input type="checkbox"/> Designate an Internal Coach and attend the Leadership Training	<ul style="list-style-type: none"> <li>The Children's Cabinet and identified internal coach will work together for 24 months.</li> <li>Internal coach will attend the Leadership Training. (Up to two people can attend the training).</li> </ul>		
		<input type="checkbox"/> Receive new ERS Assessments and Rating	<ul style="list-style-type: none"> <li>Programs will be assessed for their new star rating 2 years after initial rating or sooner with approval.</li> <li>Each star-rating period is good for 2 years.</li> </ul>		
 <b>Programs will continue to work on a cycle of quality improvement.</b>					