



FFN Annual Health & Safety Checklist

Provider Name:

Care Location:

Provider Instructions: For each standard below, please mark the "Standard Met" box if you or the care environment meets the standard. Mark "Standard Not Met" if you do not meet the standard. A Children's Cabinet staff member will validate your responses and will provide guidance in how you can meet standards that are not met

Section A • Supervision

Standard <i>Child Care and Development (CCDF) Law Reference</i>	Provider Use		Standard <i>Caring for our Children Reference (CFOC)</i>	Staff Use Only		
	Standard Met ✓	Standard Not Met ✓		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Monitoring Children's Development/Obtaining Consent for Screening 658G.b	✓		Developmental and behavioral screenings of all children are conducted at the beginning of child's enrollment, at least yearly thereafter, and as developmental concerns become apparent to staff and/or parents/guardians. CFOC-2.1.1.4			✓
Methods of Supervision of Children 658G.b	✓		Provider directly supervises infants, toddlers, and preschoolers by sight and hearing at all times (indoors and outdoors), even when the children are going to sleep, napping or sleeping, and are beginning to wake up; CFOC-2.2.0.1			✓
Supervision near Bodies of Water 658E.c.2.1.i.V. 658H.i.2.A.-B. 658E.c.2.H.i.	✓		Constant supervision maintained when any child is in or around water; CFOC-2.2.0.4			✓
	✓		Constant supervision maintained during any swimming/wading activities; CFOC-2.2.0.4			✓
	✓		Ratios are maintained (one adult to one infant/toddler) CFOC-2.2.0.4			✓
Prohibited Caregiver/Teacher Behaviors 658G.b	✓		The provider is aware that the following behaviors are prohibited and should NEVER be used: a) Use of corporal (physical) punishment (e.g., hitting, spanking); b) Isolating a child where a child cannot be supervised; c) Binding or tying to restrict movement or taping the mouth d) Using or withholding food as a punishment or reward; e) Toilet learning/training methods that punish, demean, or humiliate a child; f) Any form of emotional abuse, including rejecting, terrorizing, extended ignoring, or corrupting a child; g) Any physical abuse or maltreatment of a child; h) Abusive, profane, sarcastic language or verbal abuse, threats, or derogatory remarks about the child or child's family; i) Any form of public or private humiliation; j) Exclusion of physical activity/outdoor time as punishment. CFOC-2.2.0.9			✓
Active Opportunities for Physical Activity 658E.c.2.I	✓		Active play for children, including infants and toddlers, happens both indoors and outdoors every day. CFOC-3.1.3.1			✓
Safe Sleep Practices and SIDS Risk Reduction 658E.c.2.I	✓		Provider follows the following safe sleep practices as recommended by the Centers for Disease Control and Prevention (CDC) and the National Institute of Child Health and Human Development (NICHD): a) Always place babies on their backs to sleep. b) Use a firm sleep surface, such as a mattress in a safety-approved crib, covered by a fitted sheet. c) Babies are not allowed to sleep in an adult bed, on a couch, or on a chair alone, with you, or with anyone else. d) Keep soft objects, such as pillows and loose bedding out of baby's sleep area. e) Do not smoke around infants or any other child in your care. CFOC-3.1.4.1			✓
Routine Oral Hygiene Activities	✓		Provider promotes the habit of regular tooth brushing. CFOC-3.1.5.1			✓
Diaper Changing Procedure	✓		Diaper changing procedure is followed. CFOC-3.2.1.4			✓
Situations that Require Hand Hygiene	✓		Providers, volunteers and children follow the procedures for hand washing as defined by the CDC. CFOC-3.2.2.1			✓

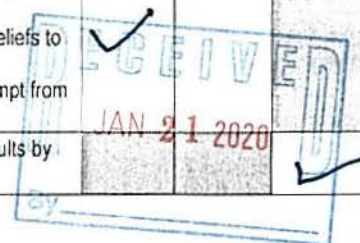


Section C • Facilities, Supplies, Equipment, Environmental Health - Continued

Standard <i>CCDF Law Reference</i>	Provider Use		Standard <i>Caring for our Children Reference (CFOC)</i>	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Play Areas/Playgrounds <i>658E.c.2.i.i.X.</i>	✓		Location of play areas near Bodies of Water/Enclosures for Outdoor Play Areas/Enclosure of Bodies of Water: a) The outdoor play area is enclosed with a fence or natural barriers. b) Fences and barriers should not prevent the observation of children. c) Fence conforms to applicable local building codes in height and construction and has at least two exits, with at least one being remote from the buildings. d) Outside play areas are free from bodies of water. Gates are equipped with self-closing and positive self-latching closure mechanisms. e) The fence and gates discourage climbing. <i>CFOC- 6.1.0.6.6.1.0.8/6.3.1.1</i>	✓		
Prohibited Surfaces for Placing Climbing Equipment	✓		Equipment used for climbing is not placed over, or immediately next to hard surfaces such as asphalt, concrete, dirt, grass, or flooring covered by carpet or gym mats not intended for use as covering for climbing equipment. <i>CFOC- 6.2.3.1</i>	✓		
Inspection of Indoor and Outdoor Play Areas and Equipment	✓		The indoor and outdoor play areas and equipment are inspected daily for basic health and safety. <i>CFOC-6.2.5.1</i>			✓
Lifesaving Equipment	✓		Each swimming pool more than 6 feet in width, length, or diameter are provided with a ring buoy and rope, a rescue tube, or a throwing line and a shepherd's hook that will not conduct electricity. <i>CFOC-6.3.2.1</i>			✓
Water in Containers <i>658E.c.2.i.i.V.</i>	✓		Bathtubs, buckets, diaper pails, and other open containers of water are emptied immediately after use. <i>CFOC- 6.3.5.2</i>			✓
Qualifications for Drivers <i>658E.c.2.i.i.IX.</i> <i>658N.a.1.B.</i> N/A <input type="checkbox"/>	✓		Drivers of moving vehicles must: a) Have a valid driver's license; b) Not use tobacco, alcohol, or drug use before or while driving; c) Be free of any medical conditions that would compromise driving, supervision, or evacuation capability; d) Have vehicle insurance in their name. <i>CFOC- 6.5.1.2</i>			✓
Child Passenger Safety <i>658E.c.2.i.i.IX.</i> N/A <input type="checkbox"/>	✓		The vehicle is equipped with individual restraint system that is in working order and meets the federal motor vehicle safety standards contained in 49 CFR 571.213;9 Child passenger restraint installed in accordance to manufacturer's instructions; a) Safe departing/boarding of children (head counts); b) Windows/doors secure. <i>CFOC-6.5.2.2</i>			✓
Interior Temperature of Vehicles <i>658E.c.2.i.i.IX.</i> N/A <input type="checkbox"/>	✓		The interior of vehicles used to transport children should be maintained at a temperature comfortable to children. a) All vehicles are locked when not in use. b) Head counts of children are taken after transporting children. <i>CFOC-6.5.2.4</i>			✓

Section D • Infectious Disease

Standard <i>Law Reference</i>	Provider Use		Standard <i>Caring for our Children Reference (CFOC)</i>	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Immunization Documentation/ Unimmunized Children FFN Binder <i>658E.c.2.i.i.i.</i>	✓		Current immunization records for the client's children and the red emergency booklet are in the FFN binder. <i>CFOC-7.2.0.1 - OR -</i> a) Statement from parents'/guardians' religious or philosophical beliefs to exempt child from immunizations. b) Statement from physician documenting the reason child is exempt from immunizations. <i>CFOC-7.2.0.2</i>			
Providers Immunization <i>658E.c.2.i.i.i.</i>	✓		Providers are current with all immunizations routinely recommended for adults by the CDC. <i>CFOC-7.2.0.3</i>			✓



Section E • Policies

Standard <i>CCDF Law Reference</i>	Provider Use		Standard <i>Caring for our Children Reference (CFOC)</i>	Staff Use Only		
	✓ Standard Met	✓ Standard Not Met		Validated Standard ✓	Standard Not Validated ✓	Reviewed Standard ✓
Written Plan and Training for Handling Urgent Medical Care or Threatening Incidents	✓		The provider has a written plan for reporting and managing any incident or unusual occurrence that is threatening to the health, safety, or welfare of the children, staff, or volunteers. <i>CFOC- 9.2.4.1</i>			✓
Disaster Planning, Training and Communication <i>658E.c.2</i>	✓		A plan for emergency or natural disaster situations. Emergency numbers are posted near all telephones. <i>CFOC- 9.2.4.3</i>			✓
Authorized Persons To Pick Up Child	✓		Children are only released to adults authorized by parents or legal guardians and the identity is verified by photo identification. <i>CFOC-9.2.4.8</i>			✓

Section F • Cabinet Use Only

Check days and specify hours:					
Day	Start Time	End Time	Date of Visit:	Time of Visit:	Site Visitor:
<input checked="" type="checkbox"/> Mondays	11 pm	11 am	3/3/20	9 am	D Stodick
<input type="checkbox"/> Tuesdays			Provider Type: <input type="checkbox"/> Out-of-Home Non-Relative <input type="checkbox"/> Out-of-Home Relative		
<input type="checkbox"/> Wednesdays			<input type="checkbox"/> In-Home Non-Relative <input checked="" type="checkbox"/> In-Home Relative		
<input type="checkbox"/> Thursdays			Provider is: <input checked="" type="checkbox"/> Compliant <input type="checkbox"/> Non-Compliant		
<input type="checkbox"/> Fridays			Follow-Up Needed? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes Follow-Up Date: _____		
<input type="checkbox"/> Saturdays			Verified that provider has a sign in and out system and that timesheets are used each day care is provided. <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes		
<input checked="" type="checkbox"/> Sundays			Additional Visit Comments & Observations:		
<input type="checkbox"/> Days Vary					

Section G • Required Signatures

It is the responsibility of the provider to adhere to the rules and regulations for participation with the Child Care Subsidy Program. Failure to comply with and maintain the standards could result in dismissal from the program. This checklist will be placed in the provider's file and shared with the parents of children in the provider's care. Any standards that are not met must be correct within 30 days.

Date	3/3/20
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30-Day Follow-up if needed – Cabinet use only

Date of Visit:	Time of Visit:	Site Visitor:	
Were all standards corrected? <input type="checkbox"/> No <input type="checkbox"/> Yes			
Comments:			

